

# **The Rachel Royston Permanent Scholarship Foundation**

Washington State Organization  
The Delta Kappa Gamma Society International

## **Instructions for Applicants**

- Application period: September 1, 2021 – December 1, 2021
- Scholarship year: July 1, 2022 – June 30, 2023.

### **Overview of the Rachel Royston scholarship:**

This scholarship is open to women educators who are bona fide residents of Washington State. It is for post baccalaureate studies in the field of education at a nationally or regionally accredited college or university. We welcome applications from Washington educators working toward master or doctoral degrees, specialist/administrative credentials or additional curriculum work/endorsements.

The scholarship is not available for initial teacher training at the master's level (e.g. Master's in Teaching) nor for work on National Board Certification. In addition, recipients may not be related by blood or marriage to any current member of the Board of Trustees. Membership in The Delta Kappa Gamma Society International is *not* a requirement.

Scholarship monies are paid directly to the college/university, and go toward the recipient's tuition. Rachel Royston funds cannot be used for travel, books, computers, childcare or fees not connected to tuition. In recent years, the monetary value of the award has been up to \$5,000 per recipient. Please note that the current scholarships are for tuition fees incurred between **July 1, 2022 and June 30, 2023**.

The Board of Trustees is committed to confidentiality of your information and a respect for your privacy. The responses on your application will be seen in full by the website administrator, the Board Chair and the Administrative Assistant. The remaining Board Members will see your name and your responses to Questions 5 – 16. Your responses will not be shared with anyone else. Successful applicants who are offered a scholarship may be asked for permission to share name, course of study and current position with the broader membership of the Delta Kappa Gamma Society.

### **Timeline:**

- Application period: September 1, 2021 – December 1, 2021 (deadline: 11:59 p.m.)
- Board review of applications: December 2021 – January 2022
- Invitations to interview: late January 2022
- Finalist Interviews: early March 2022
- Award announcements: late March 2022
- Scholarship year: July 1, 2022 – June 30, 2023.

Interviews will be virtual, via Zoom in early March 2022. **Successful finalists will show evidence of scholarship, a history of professional service, and promise of distinction in the field.** Selection of awardees is by unanimous vote of the five Board Trustees, whose decision is final.

## **Application Procedures**

**IMPORTANT NOTE:** You must complete the online application in one sitting. There is no time limit for the completion, but we strongly recommend that candidates prepare the short essay responses (Q.14 and Q.15) BEFORE answering the questions on the application form.

Please use the link on the webpage to access the secure online application form.

The form will ask you questions covering your personal background, your proposed course of study, a reference and the amount you are requesting in financial assistance from the Rachel Royston Permanent Scholarship Foundation. You will see two boxes for short-essay responses (200-300 words each). The final question is optional, and allows for you to tell us anything else about yourself that would be useful as we read your application.

Remember to prepare the short essay questions ahead of time. When your application is complete, submit online by clicking “Submit” at the bottom of the form. You will receive an email acknowledgment of receipt of your application. Please retain a copy of your responses for your own files.

The Board of the Rachel Royston Permanent Scholarship Foundation may also request additional information, such as a current resume, proof of acceptance into your program of studies, an official transcript, an alternate reference, or clarification of your projected budget.

### **Questions:**

Administrative Assistant:

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The Rachel Royston Permanent Scholarship Foundation is a Charitable Trust 501(c)(3) private non-profit foundation registered with the Washington State Secretary of State.

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