



## Washington State Organization Executive Board Meeting Minutes

Friday, April 28, 2023, 5:15-7:15pm

Voting Members: State Officers & Chapter Presidents. Ex officio: Treasurer, Parliamentarian, Executive Secretary

Welcome: President Pat Bennett-Forman (Alpha Sigma Kitsap)

Called to order at 5:21 pm

- Introductions of Officers and International Guest Connie Rensink

Roll Call: Sherri Wagemann (Eta Spokane)

- A quorum has been established

Credentials Report: Jane Gerdon

- Jan shared the credentials report through today at 5 pm
- 63 members have registered

Appointment of Minutes Review Committee

- Jan Blanchard and Mary Rennie

Parliamentary Minute: Rules of the Meeting: Parliamentarian Janice Moen (Kappa Kent)

- Jan reviewed the rules and procedure for the meeting

Briefed Minutes: Secretary Deirdre Catlin (Eta Spokane)

- The briefed minutes from the September 24, 2022 & January 12, 2023 meetings were read and filed as read.

Correspondence: None

Treasurer's Report: State Treasurer Patricia Russell (Beta Sigma Seattle)

- \$53,828 is in the account
- A lot of money has been saved due to Covid on-line meetings

### *Reports Requiring Action:*

Finance Committee Report: Finance Chair Jan Morgan (Phi Grays Harbor)

- 2023-2024 Budget Approval

**MOTION: It was moved by Jan Morgan, Finance Chair, to approve the 2023-2024 DKG Washington State Organization budget. Motion carried.**

- During discussion Pat Russell brought up that Stipend and Scholarship fund is not in the budget. It should be given consideration to include for the next budget to establish a baseline accounting for the future
- Two options are to raise dues or change scholarship fee structure
  - A change in structure requires an amendment to the by laws

Nominations Committee: Nominations Chair Marion Palmer (Eta Spokane)

- The committee members were thanked for their time and work. The nominations for WSO Officers are:
  - President: Monique Harrison
  - 1<sup>st</sup> Vice President: Teri King
  - 2<sup>nd</sup> Vice President: Jessica Tufts
  - Secretary: Dr. Claire Smith

Approved by Acclamation

- Election of Nominations Committee 3 year: Laurie Fisher
  - Request Laurie begin 1 May then pick up regular term dates is approved
- Approval of 2023-2029 incoming RRPSF Treasurer Carrie Derr
  - To start immediately
- Approval of 2025-2029 incoming WSO Treasurer: Mary Rennie

State Officers:

	<u>2021-2023</u>		<u>2023-2025</u>
President	Patricia Bennett-Forman	President	Monique Harrison
1 <sup>st</sup> VP	Monique Harrison	1 <sup>st</sup> VP	Teri King
2 <sup>nd</sup> VP	Teri King	2 <sup>nd</sup> VP	Jessica Tufts
Secretary	Deirdre Catlin	Secretary	Dr Claire Smith
Treasurer	Patricia Russell	Treasurer	Patricia Russell
Executive Sec	Sherri Wagemann	Executive Sec	Sherri Wagemann
Parliamentarian	Jan Morgan	Parliamentarian	Jan Morgan
Past President	Susan Fritts	Past President	Patricia Bennett-Forman

Approved by Acclamation

- Nominations Committee – no name submitted, will be appointed
- RRPSF 2023-2026 and 2023-2028 positions need to be filled
  - Think about members who may be able to serve these positions

### *Unfinished Business*

None

### *New Business*

Membership Committee: Susan Fritts (Alpha Sigma Kitsap)

- Chapter dissolution requests

**MOTION: Tau has completed all dissolution requirements. Susan Fritts moved that WSO accept Tau Chapter's request for dissolutions with regret. Motion carried.**

**MOTION: Alpha Rho has completed all dissolution requirements. Susan Fritts moved that WSO accept Alpha Rho Chapter's request for dissolutions with regret. Motion carried.**

Nominations Teri King (Iota Mason/Thurston)

**MOTION: Teri King moved to select Erin Jones as 2023 Woman of Distinction. Motion carried.**

Executive Secretary: Sherri Wagemann (Eta Spokane)

- Creative Arts Retreat at Dumas Bay received a last-minute email affecting the retreat. Information will be given out as soon as a decision has been made
- April 26-28, 2024, Sate convention is at Pasco Red Lion

**MOTION: WSO Executive Committee moved to hold the 2024 Fall Executive Board Leadership Conference via Zoom September 27 – September 29, 2024. Motion carried.**

**MOTION: WSO Executive Committee moved to hold the 2025 Fall Executive Leadership Board Conference via Zoom with a date to be determined. Motion Failed**

**MOTION: Monique Harrison moved to hold the 2025 Spring Convention in-person April 25-27, 2025, at a location to be determined. Motion Carried**

- Rainbow Lodge Retreat is July 23 – July 25, 2024

Chapter SAP Reports/Committee Action Plan Reports : Susan Fritts (Alpha Sigma Kitsap)

- Committee Action Plan - written goals, activities, due dates, and POC are to be completed by June 15, 2023
  - Send them to Susan
- Strategic Action plan document for chapter presidents due by July 1<sup>st</sup> 2023

Announcements/Acknowledgements of Executive Board

- Committee and officer reports will be completed in June and put on the website with notification to members

Adjourned at 6:34 pm

Deirdre Catlin

Deirdre Catlin, Secretary

6/5/23

Date

DCC

Approved

Patricia Ann Bennett-Forman

Pat Bennett-Forman, President

6-5-23

Date