

**DKG Washington State Organization
Executive Board Meeting
MINUTES**

Saturday, September 30, 2023. 3:00 p.m. - 4:30 p.m.
Fall Board Zoom

WELCOME AND OPENING:

President: Monique Harrison (Beta Sigma Seattle)

The meeting was called to order at 3:06 p.m., by the president.

The president introduced:

- The members of the 2023-2025 State Executive Committee
- WSO members who currently serve on an International Committee

Collect was shared by Anne Hartwig (Alpha Tau Tacoma/Puyallup)

Roll Call was conducted by Claire Smith. With 6 voting Officers and 24 Chapter Presidents (or designees) in attendance, a **quorum was established**.

Credentials report was shared by registrar Pat Russell (Beta Sigma Seattle).

Minutes Review Committee/timekeepers: the president appointed Kris Bishop (Beta Kappa Oak Harbor), Cathy Johnson (Beta Upsilon Grand Coulee) and Heidi Gainer (Beta Sigma Seattle) to serve.

Meeting Protocols: Linda Elliott (Beta Delta Auburn) reviewed procedures and Parliamentary Rules.

Briefed Minutes: Claire Smith (Mu Clark County) read briefed Minutes from the State Executive Board meeting on April 28, 2023 in Olympia. There being no additions or corrections, the Minutes were approved as read.

Correspondence: Claire Smith (Mu Clark County) shared a text from Barbara Brown, requesting permission to submit in writing her report from the Rachel Royston Permanent Scholarship Foundation.

No other correspondence.

REPORTS AND ACTIONS:

Treasurer: Pat Russell (Beta Sigma Seattle) presented the financial report for the period 7/1/23 - 9/29/23. Total assets are \$153,744.93. The report was filed.

Executive secretary: Sherri Wagemann (Eta Spokane) confirmed dates, location and hostesses for 2024 Spring Convention.

Sherri Wagemann announced that Yvonne Vizina of Manitoba, Canada will be the International Guest Speaker at Spring Convention, with a presentation entitled “Indigenous Knowledges and Sustainability Education”.

Electronic/paper State Directories are ready for distribution.

The Rainbow Lodge Leadership Management Retreat date for 2024 has been changed to July 23-25, 2024.

1st. VP: Teri King (Iota Mason & Thurston Counties)

MOTION:

I (Teri King/no seconder needed) move to hold the 2025 Spring Convention April 25-27, 2025 at the Olympia Hotel at Capitol Lake.

Motion carried.

1st. VP shared a briefed report from the Educational Excellence Committee.

2nd. VP: Jessica Tufts (Beta Upsilon Grand Coulee)

MOTION:

It is moved (Jessica Tufts/no seconder needed) that the WSO create an annual “Washington State Organization DKG Educator of the Year Award” to recognize a member or team of members for their work and impact on education outside of the DKG organization.

Motion carried.

Barbara Claussen pointed out the introduction of this award would necessitate an amendment to the By-Laws.

The 2nd. VP shared a report from the Membership, Expansion & Dissolution Committee:

- Forthcoming survey to aid in identification and formation of Affinity Groups
- WSO Membership Challenge - Chapters that meet or exceed the Membership Increase challenge goal will be recognized at Spring Convention.
- Plans to increase “Member Spotlights” on WSO media stations.

President: Monique Harrison (Beta Sigma Seattle)

The president thanked everyone for their attendance at Fall Board, and recognized the contribution of Erin Jones, Woman of Distinction awardee, to the Friday night program.

Monique Harrison reviewed her recent schedule of meetings with Liaisons and Chapter Presidents.

She requested that Chapters submit any pictures of Giving Project activities.

Committee Report Requiring Action: Mary Rennie (Theta Yakima)

MOTION: It is moved (Mary Rennie/no seconder needed) that the findings of the Finance Review Committee be accepted as presented.

The motion passed. There were no comments.

Committee Briefed Reports:

- Nominations: Kris Bishop (Beta Kappa Oak Harbor)
The President encouraged the team to look for unique recruitment means.
- Stipend & Scholarship: Linda Johnson (Alpha Zeta Goldendale)
Appreciation of the donation from Teri King’s colleagues.

- **Bylaws & Rules:** Bev Reinvik (Alpha Tacoma)
5 chapters so far have aligned their rules with International's. Reminder that any member may submit an amendment.
- **Communications & Marketing:** Jannette Manuel (Beta Sigma Seattle)
The team will provide trainings on newsletters, websites, etc at Spring Convention. Please let Jannette know your Communications needs.
- **Leadership Development:** Marge Lofstrom (Beta Delta Seattle)
The team is preparing for Rainbow Lodge.
- **Educational Policy & Legislation:** Keitha Bryson (Iota Mason/Thurston)
Review of work on House Legislation 744. The team would like a large crowd to attend the US Legislative Seminar in March 2024.
- **Creative Arts Retreat:** Terry Diehm (Beta Delta Auburn)
June 24-26, 2025. Terri Diehm is currently recruiting a planning team.
- **Rachel Royston Permanent Scholarship Foundation:** Barbara Brown (Kappa Kent) Submitted in writing on 10/3/23 to the WSO Secretary:

The Rachel Royston Foundation Board was present for Fall Board, 2023. Trustees Barbara Brown, Chair, Charlene Shea, Laurie Fisher, Sharon White and our newest member, Kathy Luce were in attendance in addition to our new Treasurer, Carrie Derr.

My goals for the 2023 – 2024 fiscal year include finalizing the redo of the entire Policies and Procedures Handbook and making copies available for all Trustees, staying updated on our current recipients, and finding the best recipients for the 2024 – 2025 awards.

- **Achievement Award:** Pat Bennett-Forman (Alpha Sigma Kitsap)
Nominations are due by 2/1/24. Members were encouraged to look around for an “unsung hero”.

Area Liaison Briefed Reports:

The Area Liaisons, the Tech Liaison and the Arts Liaison were introduced. Each Area Liaison shared the names of Chapters in the area, and shared the status of the Area Workshop/Meeting.

- Area I Meeting has already been held.
- Area II No area meeting this year.
- Area III No area meeting this year.
- Area IV 2/3/24
- Area V 3/16/24
- Area VI 3/23/24
- Area VII 3/9/24. Liaison position is vacant.
- Area VIII Area meeting not yet scheduled
- Area IX 11/4/23
- Area X 4/20/24. Liaison position is vacant.

CONCLUDING BUSINESS:

Unfinished business:

Ad-hoc Quadrant re-alignment Committee, Kay Stern (Chi Cowlitz)

- Kay Stern summarized the deliberations of the ad-hoc committee.
- There will be town hall-style meetings for all members to discuss this further.
- A vote will be held in the General Session at Spring Convention.

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New business: none

Invitations/Announcements:

- International Conference, Maryland. July 9-13, 2024.
- WSO Newsletter - next deadline is October 15, 2023.

The meeting was adjourned at 4:44 p.m.

Claire Smith

Claire Smith, Secretary

Date

Approved

Monique Harrison, President